

Europass

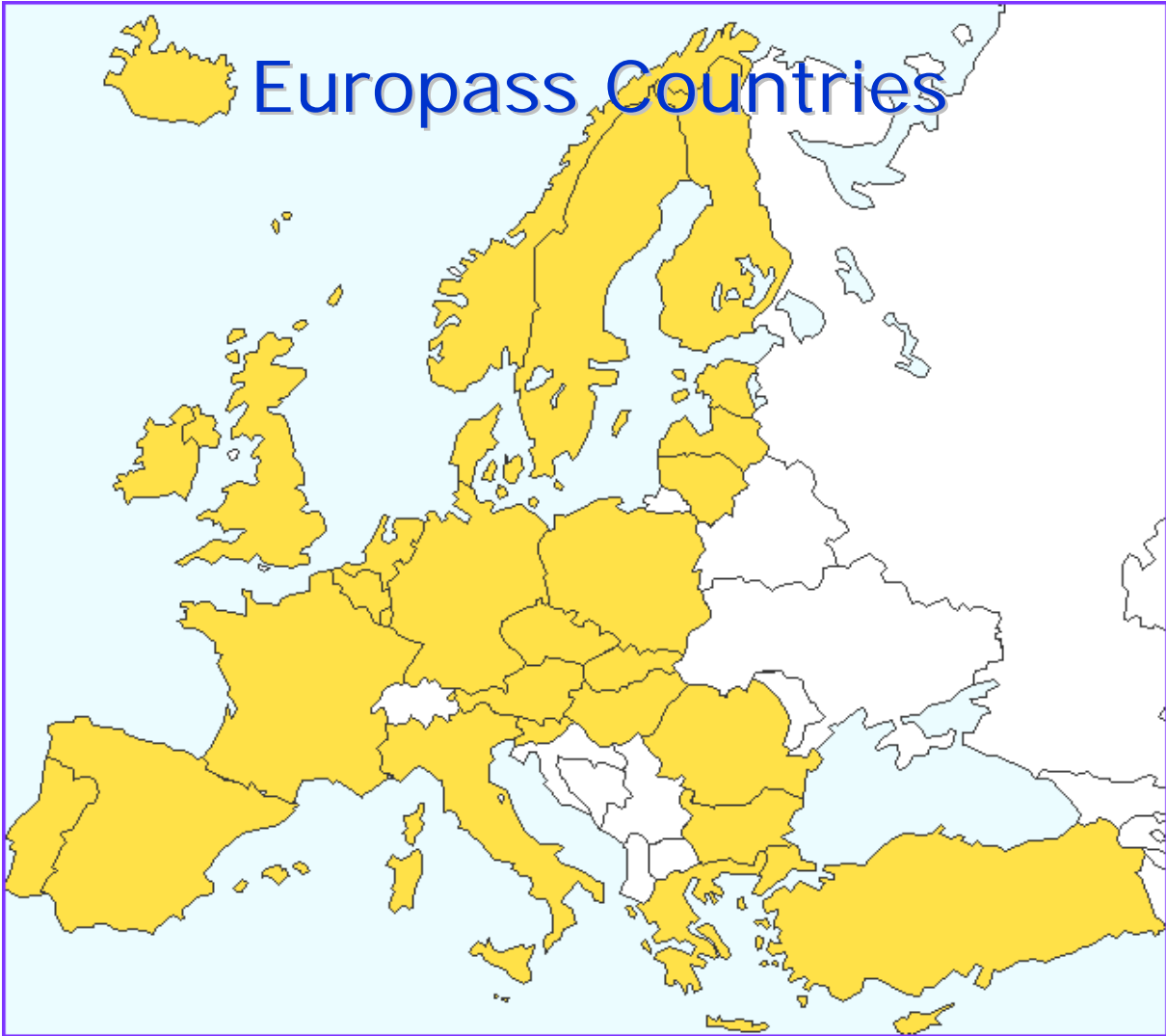
National Europass Centre
NEC Austria

www.europass.at



Definition (Europass Decision)

*“This Decision establishes a single Community framework for achieving the transparency of qualifications and competences by means of the creation of a personal, coordinated **portfolio of documents, to be known as ‘Europass’**, which citizens can use on a voluntary basis to better communicate and present their qualifications and competences throughout Europe.”*



Aims and target groups

Europass aims at

- ... improving the documentation of qualifications and competences
- ... taking into account all forms of learning experiences
- ... removing barriers in the field of transferability and recognition of qualifications and competencies
- ... enhancing mobility within the European labour and education area

Europass

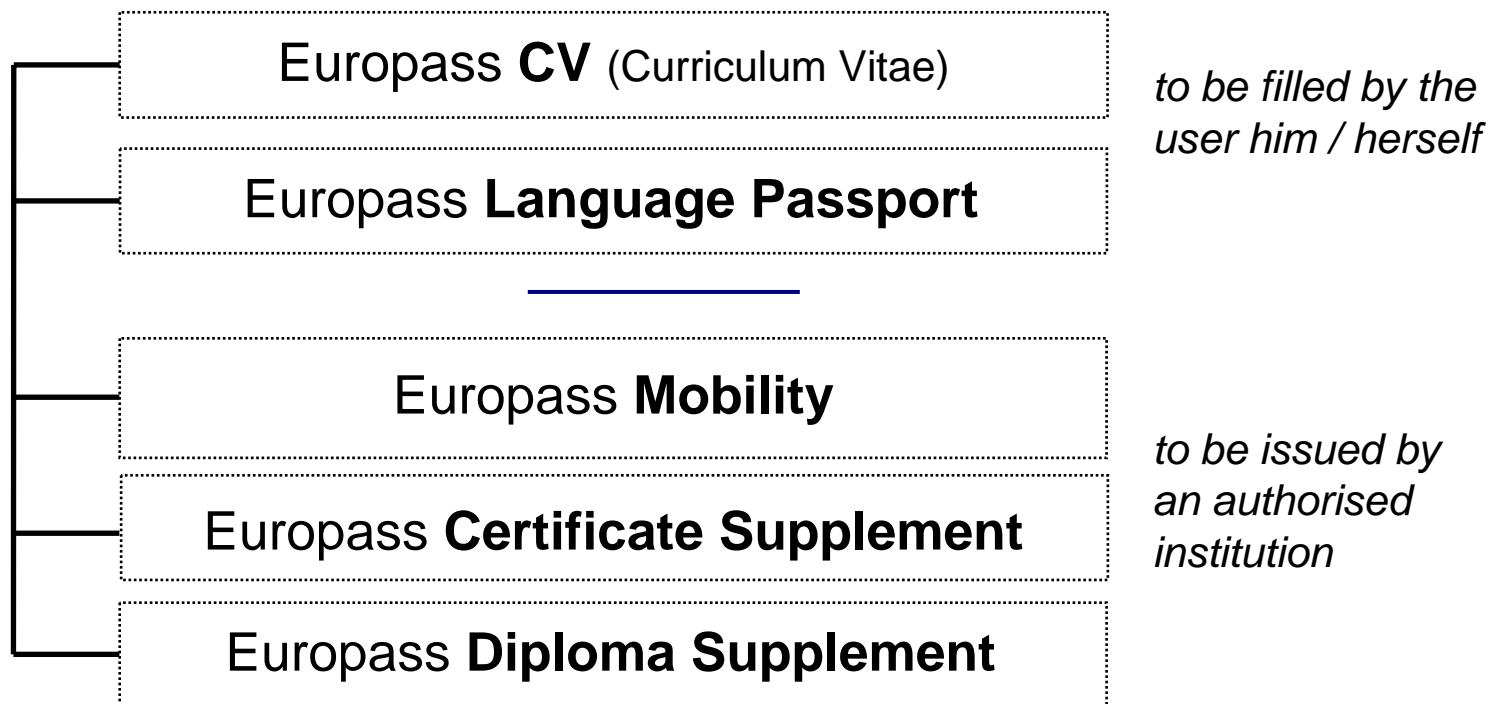
- ... addresses **every person**, who intends to communicate her / his qualifications and competencies efficiently (Students, vocational trainees, volunteers, teacher and trainer, job seekers, employees)

Benefit

Europass

- ... consists of five documents with a common European structure which can be used separately as well as combined with each other
- ... enables to clearly present qualifications and competencies
- ... supports the job search
- ... facilitates communication between job seekers and employers
- ... stimulates mobility of learning and working citizens
- ... strengthens the ties between Education and Economy

Documents of the Europass



Europass CV (Curriculum Vitae)

- Standardised European format for creating a CV
 - Information on the person
 - Work experience, education and training
 - Skills and competences
- Systematic, chronological and flexible description on acquired qualifications and skills
- Room for the documentation on skills acquired informally (such as “soft skills”)
- To be created online at <http://europass.cedefop.eu.int/> or
- Templates for download: www.europass.at/lebenslauf

Europass Language Passport

- Standardised European format for the presentation of language skills and experiences
- Filled out on a self-assessment basis (six level-scale of the “Common European Framework of Reference for Languages”)
- Clear distinction between active (writing, speaking) and passive (reading, listening) language skills
- To be created online at <http://europass.cedefop.eu.int/> or
- Templates for download: www.europass.at/sprachenpass

Europass Mobility

- **Replaces** Europass Training
- Utilises a common European structure to document experience gained on a learning or work stay abroad
- Assists individuals seeking placements and jobs in documenting their experiences abroad
- Covers **all** areas of education and training - general and vocational schools, higher education and adult education
- Can be used for all types of educational mobility within or outside of EU programmes
- To be created online at www.europass-mobility.at

Europass Certificate Supplement

- Common and detailed description of the vocational certificate / diploma
- Overview about the qualifications and competencies gained during the vocational education
- No substitute for the actual certificate / diploma
- To be delivered by vocational schools – also available at www.certificate.at

Europass Diploma Supplement

- Common European structure
- Description of the individual course of study at universities, Fachhochschule institutions or Academies
- Stimulation of mobility and facilitation of the access to education and lifelong learning
- No substitute for the original diploma / certificate
- To be delivered by the respective Higher Education institution
- Information at www.bmbwk.gv.at/diploma-supplement

National Europass Centre (NEC)

- Coordination and administration of all Europass tasks
- Promotion of the documents and their use
- Collaboration with all relevant institutions and bodies in Austria
- Information, counselling, networking ...

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